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FALCON ID # 21034

Maintenance / Data Security

Residential Country : India

Nationality :

Resume Title : Engineer - Data Security

Notice Period : 1 Days

EDUCATION

Qualification	Institute / College /university	Year	Country
Pg Diploma	Security Skill Council	2012	India

CAREER SUMMARY

Position	Employer	Country	From Month/ Year	To Month/ Year
Asst. Manager/manager (Operation.)	Reputed Company	India	01/2012	06/2015
Skylark Group	Skylark Group	India	11/2009	12/2011

ADDITIONAL CERTIFICATE AND TECHNICAL QUALIFICATION

Name Of The Course	Course Date	Valid Upto	Name Of Organisation
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Current Salary
(Monthly In Usd): Not Mention

Expected Salary
(Monthly In Usd): Not Mention

Additional Skills :

- NCC 'CEE' Certificate with BEE grade as a Cadet Captain of Lucknow Group.
- Commanding the Republic Day Parade in Delhi in 2004.

- Known Office Package: Microsoft Word, Microsoft Excel, Microsoft Access, Microsoft PowerPoint, Microsoft Outlook Express,

Additional Information :

- Maintenance of operational discipline in units.
- Welfare and grievance redressal of men under command.
- Monitoring performance of security personnel & carrying out OJT to maintain efficiency levels.
- Resolving payment deduction issues with customers.
- Taking daily report of operational status of each unit, submitted by AO/SS and check back with unit customer.
- Meeting each client (or his representative) on regular basis and appraise regarding the
- Checkings, inspections, rewards, punishments carried out in the unit.
- Preparing daily checking plan and execute with the help of Area Officers.
- Carrying out roll calls in each unit under the branch on the rotational basis, inspection and take action for day to day operational issues.
- Preparation of Standing Order, providing on job training to the personnel deployed in the unit.
- Conduct enquiry in case of adverse incidents.
- Reviewing the security arrangement & suggesting amendments in standing orders/increase in strength.
- Maintaining liaison with local police, labour, statutory officials and other law enforcement authorities.
- Officiating in absence of the Branch Head.