201 Creado Apartments, Juhu Church Raod, Juhu, Mumbai- 400049 India

P: +91 8898080904 E: hr6@falconmsl.com W: www.falconjobs.net

FALCON ID # 25528

Construction / Operations Representative - Uz Projects

Residential Country: United Arab Emirates Nationality: India

Resume Title: Document Controller Notice Period: 1 Days

EDUCATION			
Qualification	Institute / College /university	Year	Country
B.com	Msm College ,calicut University	2006	India

CAREER SUMMARY					
Position	Employer	Country	From Month/ Year	To Month/ Year	
Administration Executive	Shimizu Corporation, Dubai	United Arab Emirates	09/2008	03/2011	
Administration Executive	Shimizu Corporation,india	India	04/2011	/	

ADDITIONAL CERTIFICATE AND TECHNICAL QUALIFICATION					
Name Of The Course	Course Date	Valid Upto	Name Of Organisation		
Tally	03 Apr 2007	02 Apr 2030	Indian Finacial Institute,calicut ,kerala		

Current Salary (Monthly In Usd): Expected Salary (Monthly In Usd): 2500

Additional Skills:

: MS Office (Word, Excel, PowerPoint, Outlook), Auto cad 2D, 3D and Manual Drawings

Adobe Photoshop, Adobe PageMaker, Coral Draw, Oracle, Visual Basic 6.0, HTML, Fox pro

Additional Information: