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FALCON ID # 28022

Construction / Estimation Engineer

Residential Country : India

Nationality :

Resume Title : Assistant Manager(Proposal)

Notice Period : 40 Days

EDUCATION

Qualification	Institute / College /university	Year	Country
B E / B Tech	North Gujarat University	2006	India

CAREER SUMMARY

Position	Employer	Country	From Month/ Year	To Month/ Year
Assistant Manager	Reputed Company	India	01/2013	08/2015

ADDITIONAL CERTIFICATE AND TECHNICAL QUALIFICATION

Name Of The Course	Course Date	Valid Upto	Name Of Organisation
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Current Salary
(Monthly In Usd): Not Mention

Expected Salary
(Monthly In Usd): Not Mention

Additional Skills :

Company Name : Essar Projects Limited

Division : EPC – Business Development

Designation : Assistant Manager

Duration : 2-year – 8 Months

Job Responsibilities :

As a Proposal Engineer in EPC- Division (Present)

Pre-bid engineering of power projects by co-ordination with Engineering, Procurement, and Construction group for preparing technical and commercial proposal meeting the tender requirement.

Preparation of mechanical material take off (MTO) by coordination with engineering group.

Preparation of material requisition of various units of power plant.

Identity pricing and technical offers from supplier /vendor/subcontractor of various units of power plant.

Assisting proposal manager for cost estimation of all tenders / contracts and obtain management approval

Preparation of Technical & commercial documents discussion with clients,

Assisting proposal manager for identifying and managing risk involves with all proposal

Assisting proposal manager in development of clientele basis, technology tie-ups, cost estimation, preparation of Proposals.

Assisting in finalization of agreements for engineering consultancy services & LSTK Projects

Technical correspondence with customer during Tender activities

Preparation of Technical & commercial documents discussion with clients.

Tender Preparation and Submission of Technical Proposal & Commercial Proposal.

Attending to the Technical Clarification/Commercial Clarification matters.

Closed monitoring on tender evaluation.

Addressing the queries from execution team during execution of the project

As a Project Engineer

Execute below projects for refinery expansion

Product Jetty project

SPM and associate pipelines

In both project working as a project engineer and performing

Project Execution with state of art technology, government legislation and standardization and with stipulated time, budget and quality.

Responsible for managing the engineering / design activity including Coordination with team members, customers, licensors, Procurement group, vendors, etc.

Assist the Project Manager for implementing a full-circle approach comprised of project take-over, kick-off, preparation of procedures and specification, design data, equipment list, bid requisition, regular in-process reviews, preparation of close out reports and lessons learned assessment Review, check and timely issue of requisitions, specifications, drawings and technical bid evaluation from the concerned engineering disciplines and from procurement discipline.

Review and check the required manpower in coordination with Project manager to ensure progress of project with stipulated cost, scope and quality

Identifying bottlenecks in the progress of project and facilitating de-bottlenecking by communication with Project Manger and other discipline engineers in form of telecon, meetings, emails, video conferencing, letters etc.

Generating Inputs and prepare Project planning and scheduling using package MS Project.

Preparation of weekly project progress reports in coordination with Project manager

Raising invoice and engineering change request for extra work , change in scope , repeated work due to change in decisions by client

Additional Information :