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FALCON ID # 31074

Maintenance / Business Continuity

Residential Country : United Arab Emirates      Nationality : India  
Resume Title : Business Continuity Advisor      Notice Period : 1 Days

## EDUCATION

Qualification	Institute / College /university	Year	Country
B E / B Tech	Tkm College Of Engg	2002	India

## CAREER SUMMARY

Position	Employer	Country	From Month/ Year	To Month/ Year
Risk And Business Continuity / Qhse Manager	Reputed Company	United Arab Emirates	08/2014	/
Technical Risk And Ehs Manager	Palm Utilities	United Arab Emirates	06/2008	08/2014
Senior Engineer Hse (Site)	Pivot Engineering (Construction)		01/2007	06/2008
Senior Engineer	Van Oord		02/2006	08/2006
Safety Engineer	O&g		04/2001	12/2005

## ADDITIONAL CERTIFICATE AND TECHNICAL QUALIFICATION

Name Of The Course	Course Date	Valid Upto	Name Of Organisation
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Current Salary  
(Monthly In Usd): Not Mention

Expected Salary  
(Monthly In Usd): Not Mention

## Additional Skills :

### AREAS OF EXPERTISE

#### System Implementation and Audits

ISO 14001-2004.

OHSAS 18001-2007 and AD EHSMS

ISO 9001-2008, ISO 31000 and ISO-27001:2013

Crisis/Disaster Management System.

Training Need Analysis and Effectiveness of training)

Accident /Incident investigation(Fault Tree Analysis / fishbone Analysis)

Controls, Corrective & Preventive Action

Process Reengineering.

Lean, Six Sigma and 5S.

UAE National Development Program                      Managing Proactive Process

Risk assessment (QRA, RCM & RBI).

Enterprise Risk Management (ERM).

Environmental impact assessment (EIA,SEA,BAT)

Layer of Protection Analysis (LOPA)

Safety Integrative Level (SIL)& PPE

Human Factors Engineering (HFE)

Process Mapping, HAZID & HAZOP.

Failure Mode Effect Analysis (FMEA).

Emergency Preparedness (ESD).

SDI Tools/ Minitab, PHAST, SAFETI.

Emiratisation Program (NDP Plan).

#### Drafting / Reviewing

Policies, Document, Records & SOP

Objectives, Targets and KPI

Business Continuity Plan ISO22301

Statistics Analysis plan

PFD, P&ID, PSFD drawings                      Safe System Of Work

Safety Case Development

Environmental monitoring procedure

Non Conformity Report (NCR)

HSE Material (SDS/GHS)

NDP Training

### OTHER COURSE ATTENDED

? Environmental Accident investigation.

(Identification of basic, root causes and investigation procedures)    ? Computer literate.

(C++, MS Office(Advanced Excel), Photoshop, ECM (Enterprise content management), Maximo & Oracle)

? Completed Basic first-aid training.

(CPR and other first- aid procedures)    ? Spill control and investigation.

(Different method of spill control and investigation procedures)

? Permit to work.

(Different types of permit and procedures)    ? Basic Fire Fighting.

(Fire evacuation , classification of fire, control, type & usage)

? Scaffolding.(Safe erection and dismantling of Scaffolding)    ? Quality Management System

ISO 9001:2000 ( Tatweer)

? Drilling Rig Training (Baker Hughes ) Safety requirement for Rig and process control

## Professional –Membership

AMIChemE Institution of Chemical Engineers 2013

IICHE - INDIA Indian Institute of chemical Engineers 2002

IDEA International District Energy Association 2013

CMIOSH – UK Institution of Occupational Safety and Health (chartered health and safety practitioner) 2009

CSSE - Canada Canadian Society of Safety Engineers 2009

ASSE - US American Society of Safety Engineers 2010

NSCA - Australia National Safety Council of Australia 2010

M-IIRSM – UK International Institute of Risk and Safety Management 2010

## Additional Information :

- ? Building and Establishing Integrated Management system and improving resilience in our business.
- ? Think about the unthinkable and introduce mitigation measures and barriers.
- ? Act as the Management Representative under delegation and be the focal point for all company's Crisis/Disaster Management as directed by top management.
- ? Drafting Integrated Management System (Quality, Health, Safety, Risk, Environmental, and Information Security management system) statement of intent (policy) for the group of companies.
- ? Reporting to Top management on performance of the Integrated Management System and any requirements for improvements
- ? Identifying key products, services and potential threats throughout Palm Utilities.
- ? Build, implement and establish enterprise risk management system.
- ? Devising plans and strategies that will enable Palm Utilities to continue business operations and enable company to recover quickly and effectively from any type of disruption.
- ? Handling and coordinating with all head of departments all activities relating to the business recovery and response management
- ? Arranging the selection with head of departments the selection of staff to attend scheduled training and awareness programs
- ? Coordinating all activities relating to internal and external audit and report findings to top management.
- ? Coordinating all activities relating to Management Review meetings.
- ? Liaising with external audit body and Regulatory agency in all matters relating to Palm Utilities Integrated Management System.
- ? Initiate, develop, communicate and implement tools to achieve operational excellence such as- 6 Sigma, Lean approach etc.
- ? Set targets and the road maps for system management in alignment with corporate strategy. Review progress on a timely basis to ensure desired progress is being achieved and submits relevant reports to the Management for review.
- ? Reviewing and drafting procedures and controls on the bases of risk assessment, accident /Incident investigation(Fault Tree Analysis / fishbone Analysis), failure mode effect analysis and impact assessment
- ? Lead the continual improvement program to ensure processes are re-engineered for the purpose of being effective, efficient and aligned with business strategic goals and objectives
- ? Lead the company CSR and Sustainability programs to achieve a socially responsible organization and any local recognition program/certification.
- ? Mentor UAE National and develop programs for transferring knowledge to ensure management systems policies, procedures, guidelines and requirements are communicated to and understood by all subordinates to attain an excellent culture within the organisation.

- ? Oversee and also undertakes 1st and 2nd order audits; management systems document inspections for office, sites, sub-contractors, consultants and vendors to ensure conformance and compliance with management system requirements.
- ? Investigate and Help department heads to close all incident and non-conformance report (NCR)/ Advise Controls, Corrective & Preventive Action
- ? Develop, implement and review objectives, targets and Key Performance Indicators to ensure continual improvement
- ? Developing base line studies on the bases of objectives, targets and Key Performance Indicators(KPI).
- ? Strategy /Organising (Allocation of roles and responsibilities)
- ? Ensuring the company is aware of legal obligations by interpreting and keeping cooperate management informed of new and developing legislation and standard.
- ? Advising cooperate management of their responsibilities for accident prevention and avoidance of hazard.
- ? Work with designers, consultants and contractors to deliver services based on best practices and innovation
- ? Ensuring the appointment of competent persons in accordance with legislative requirement.
- ? Liaising with all managers recruiting new workers or changing the job description of existing workers in respect of their capabilities with regard to Business Continuity and Crisis/Disaster Management.
- ? Assist the commercial and financial department for Crisis/Disaster Management budgeting.