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FALCON ID # 31768

Oilfield Services / Analyst

Residential Country : India Nationality : India
Resume Title : Analyst Notice Period : 1 Days

EDUCATION

Qualification	Institute / College /university	Year	Country
B.sc	Dr.b.a.m.u. Aurangabad	2006	India

CAREER SUMMARY

Position	Employer	Country	From Month/ Year	To Month/ Year
Customer Support Engineer	Reputed Company	India	09/2012	/
Sr. Fms Eng.	Cms Computers Info System Pvt. Ltd	India	08/2007	08/2012

ADDITIONAL CERTIFICATE AND TECHNICAL QUALIFICATION

Name Of The Course	Course Date	Valid Upto	Name Of Organisation
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Current Salary (Monthly In Usd): Not Mention Expected Salary (Monthly In Usd): Not Mention

Additional Skills :

- ? Experience on Operating System: Windows Server 2008/2003 Client OS-XP/windows 7
- ? Working experience of Networking: Lease line, Switches, router setup, IT assets Procurement
- ? Working experience of Hardware: Laptop. Desktop, Servers, BlackBerry Deceives, office phone
- ? Email clients: Lotus Notes, email administration, Outlook 2007

- ? Proxy/Http: Proxy, ISA proxy, HTTP server.
- ? Servers: DHCP, DNS, FTP, Application server, Fileserver
- ? Tools/apps: LANDesk Management, Mechanical design & Engineering software, Security System
- ? Backup :Experience of VERITAS Backup Exec 10.0 for Windows Servers Backup, Database administration,
- ? Antivirus: MacAfee, Quick heal
- ? Telecom: Experience on EPABX,VOIP & BlackBerry Systems.
- ? LANDesk Management: Database queries, Managing inventory, Reports, Remote control, Software distribution, Software license monitoring & OS deployment.
- ? Experience on prepare Training documents for above.
- ? Experience on vendor management
- ? Excellent Written and Oral Communication
- ? Process driven with the ability to solve problems and think laterally

Additional Information :

1. Provide Service Desk Support ensuring smooth IT operation of Service Desk Operation. Handling, Support Cases in Service Desk System. This include end to end follow-up on incidents/requests to ensure proper closure.
2. Working and coordinate with Global & Local IT Infra Manager on IT Corporate Standard Policies and Technical Compliance on all aspects of Infrastructures related matter.
3. To manage and support overall IT Network Infrastructure and Daily Service Desk Operation, Administration and Reporting.
4. To provide all of IT related System support to users.
5. To assist and maintain IT Network Infrastructure system, backup system and daily IT activities.
6. To liaise with third –party, Service Provider and IT vendor for IT related issues.
7. Handle Global and regional Projects and Activities
8. Responsible on yearly IT Budget for CaPex and Expenses and an IT auditing.
9. Perform daily system monitoring, verifying the integrity and availability of all hardware, server resources, systems and key processes, reviewing system and application logs, and verifying completion of scheduled jobs such as backups.
10. Install new / rebuild existing servers and configure hardware, peripherals, services, settings, directories, storage, etc. in accordance with standards and project/operational requirements.