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FALCON ID # 33105

Oilfield Services / Hvac Supervisor

Residential Country : Bahrain Nationality :
Resume Title : Hvac Supervisor Notice Period : 30 Days

EDUCATION

Qualification	Institute / College /university	Year	Country
Diploma		0000	India

CAREER SUMMARY

Position	Employer	Country	From Month/ Year	To Month/ Year
Senior Hvac Supervisor	Reputed Company	Bahrain	11/2014	10/2015
Senior Hvac Supervisor	Sve Engineering	United Arab Emirates	09/2012	09/2014
Senior Hvac Supervisor	Eta Mechanical & Electrical Divison	India	06/2007	06/2011
Senior Hvac Supervisor	Cold Point Pvt Ltd	India	01/2002	09/2006

ADDITIONAL CERTIFICATE AND TECHNICAL QUALIFICATION

Name Of The Course	Course Date	Valid Upto	Name Of Organisation
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Current Salary (Monthly In Usd): Not Mention Expected Salary (Monthly In Usd): Not Mention

Additional Skills :

GENERAL RESPONSIBILITIES

Perform work permit and difficult technical work supervising and scheduling the maintenance and repair of refrigeration and air handling equipment in high risk area and high rise buildings..

ESSENTIAL TASKS

(These are intended only as illustrations of the various types of work performed. The omission of specific duties

does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

? Plan, assign, inspect and supervise maintenance, repair and construction activities; maintain records and files; prepare reports.

? Assign and distribute work orders and work requests.

? Attend and participate in meetings regarding work to be done; attend training classes.

? Check and troubleshoot equipment; set and adjust controls in schools.

? Review all work orders before and after completion.

? Order and pick up parts for jobs in order to keep mechanics on the job.

? Inspect contracted work as needed.

? Coordinate work with other shops as needed.

? Assist in budget planning and preparation.

? Inform supervisors of completed and outstanding work orders.

? Cooperate with warehouse to determine which parts should be ordered for stock.

? Determine time and cost estimates for HVAC jobs.

? Provide technical assistance to mechanics when requested.

? Perform related work as required.

KNOWLEDGE, SKILLS AND ABILITIES

Comprehensive knowledge of methods, materials and equipment used in installing, repairing and maintaining refrigeration and air handling equipment; comprehensive knowledge of the

Occupational hazards and safety precautions of the work; ability to prepare estimates and Order materials for maintenance and repair jobs; ability to exercise independent judgment in Determining operating conditions; ability to plan, lay out, supervise and inspect the work of subordinates; ability to establish and maintain effective working relationships with associates; knowledge of energy management systems.

Computer Skill Required

Demonstrated proficiency using standard office software applications for business planning, Works Schedule,

and building automation.

AUTOCAD- 2000 (2D)

YEAR OF COMPLETED 2002.

SAFETY Required

- Supervise safe operation of unit. Facilitate safety inspections. Take reasonable and prudent actions to

eliminate identified hazards. Ensure employees receive appropriate safety training and foster a workplace

(FPFF) FIRE PREVENTION AND FIRE FIGHTING

(PST) PERSONAL SURVIVAL TECHNIQUE

(PSSR) PERSONAL SAFETY & SOCIAL RESPONSIBILITY

Additional Information :