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FALCON ID # 37730

Maintenance / Senior / Contracts Engineer

Residential Country : India Nationality : India
Resume Title : Sr. Engineer Notice Period : 1 Days

EDUCATION

Qualification	Institute / College /university	Year	Country
B E / B Tech	Rajasthan Technical University Kota Regular	0000	India

CAREER SUMMARY

Position	Employer	Country	From Month/ Year	To Month/ Year
Sr. Engineer	Reputed Company		11/2012	/

ADDITIONAL CERTIFICATE AND TECHNICAL QUALIFICATION

Name Of The Course	Course Date	Valid Upto	Name Of Organisation
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Current Salary (Monthly In Usd): Not Mention Expected Salary (Monthly In Usd): Not Mention

Additional Skills :

OBJECTIVE:-

- To work in challenging circumstances that provides me opportunities to explore my potentialities and improve the enhancing both for the organization and for me.

TECHINAL SKILLS:-

- Good technical skills possess ability to handled problems.
- Good MS Excel etc.
- Installation of Windows XP, 7.

- Knowledge of Computer Programming like C, C++.
- Excellent Knowledge of Internet Access.
- Good problem solving skills, ability to learn quickly and adapt easily to new systems
- Good exposure working in multi platforms.
- Providing 24/7 support to the client remotely.
- Good knowledge Microsoft Office.

EXPERIENCE IN MATERIAL MANAGEMENT:-

- Maintain Materials & Stores Records with FIFO as per system defined.
Receiving, Storage, Issuing.
- To check & verify the receipt of material as per Invoice and Purchase Order.
- Dispatch Material as per requirement of Field engineer.
- Coordinate with Field engineer for delivery of material & pickup of material.
- Maintain Record of dispatch Material Individual Field engineer wise.
- Tracking of Field engineer for receiving of material.
- Maintain minimum & maximum level in stores.
- Maintain stocks in Excel of all components as per physical.
- Materials receipt note verification.
- Return of Rejection to supplier.
- Material management & planning according production.
- Planning of Dispatch of Finished Goods.
- Receive FINISHED GOODS from production department with production Movement slips & storing them with record of their Lot No.
- Preparing Returnable & Non-Returnable Challan.
- Preparing Dispatch Document Offer list & Packing list of dispatch material
- Preparing Monthly stock statement.
- Ensure FIFO system.
- Arrange for proper Record keeping of Store.
- Arrange for stock transfer to other unit.
- Monitoring to self-life items.
- Handle to the manpower of stores.
- All documentation maintaining computerized & manually.
- Arrange for rejected material send back to vendors on N.R.G.P / Invoice.
- Approved M.R.N with invoice/Challan dispatched to accounts department.
- Controlling material issued to user department on authorized issue slip by P.P.C & stock updating in system & Physical.

STRENGTHS:-

- I am a hardworking individual. I learn through experience and accept every opportunity positively and work hard to accomplish my goals in life.

EXPERIENCE:-

- Presently working with Reputed Company. as a Sr. Engineer-Material Management from November. 2012.

LOCATION:-

- Anywhere.

NOTICE PERIOD:-

- 15 days.

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EDUCATIONAL QUALIFICATION:-

- B.Tech (C.S.E) from Rajasthan Technical University Kota Regular.

Additional Information :