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FALCON ID # 37824

Oilfield Services / Analyst

Residential Country : India Nationality : India
Resume Title : Analyst Notice Period : 1 Days

EDUCATION

| Qualification | Institute / College /university | Year | Country |
|---------------|---------------------------------|------|---------|
| Mba/pgdm | Mumbai University | 2015 | India |

CAREER SUMMARY

| Position | Employer | Country | From Month/ Year | To Month/ Year |
|-------------|---------------------------------------|---------|---------------------|-------------------|
| Kyc Analyst | Standard Chartered Bank | India | 04/2013 | 12/2015 |
| Associate | Idbi Bank Ltd | India | 03/2012 | 03/2013 |
| Associate | Altisource Business Solutions Pvt Ltd | India | 08/2009 | 08/2011 |

ADDITIONAL CERTIFICATE AND TECHNICAL QUALIFICATION

| Name Of The Course | Course Date | Valid Upto | Name Of Organisation |
|--------------------|-------------|------------|----------------------|
|--------------------|-------------|------------|----------------------|

Current Salary (Monthly In Usd): Not Mention Expected Salary (Monthly In Usd): Not Mention

Additional Skills :

OTHER QUALIFICATION

Computer Skills: MS-Office (Good in MS-Excel Pivot-Table and Chart, Data Validation, V look-up, IF Formulas) and Tally 9.0

EDUCATION

- 2012 – 15, MBA in Finance (Part Time) from Jamnalal Bajaj Institute, Mumbai University.
- 2006 – 09, Bachelor of Management in Studies from Anjuman College, Mumbai University.

Additional Information :

- ? Responsible for ensuring compliance to Bank policies on Know Your Customer (KYC) and Anti – Money Laundering (AML) for the portfolio.
- ? Ensure KYC completeness which involves verification of the Client data, performing due diligence checks on the Clients, reviewing KYC documentation, performing the risk assessment of the Client, liaising with the Business/Compliance, advising on KYC requirements.
- ? Responsible for KYC completion for new client onboarding and handling a portfolio of various clients, this includes interactions with the clients for obtaining various documents as required as per Bank/RBI policies.
- ? Responsible for completion of documentation renewals of existing clients as per risk clarification pertaining to Bank Policies.
- ? Coordinating with Account Services Team for opening and closing of accounts, signature addition / deletion and for Internet Banking.
- ? Identifying and validating the ownership structure of clients to establish the ultimate beneficial owners and controlling directors/shareholders.
- ? Doing a PEP check, adverse news and sanction check of client and its stakeholders on internal screening system as well as on public domain.
- ? Escalation of pending issues/profiles with internal team for accurate updation of management information.
- ? Monitoring & preparing dashboards, data collection and data management for better understanding of process.