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FALCON ID # 4847

Oilfield Services / Warehouse Supervisor

Residential Country : Pakistan Nationality : Pakistan  
Resume Title : Warehouseman Notice Period : 31 Days

## EDUCATION

Qualification	Institute / College /university	Year	Country
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## CAREER SUMMARY

Position	Employer	Country	From Month/ Year	To Month/ Year
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## ADDITIONAL CERTIFICATE AND TECHNICAL QUALIFICATION

Name Of The Course	Course Date	Valid Upto	Name Of Organisation
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Current Salary (Monthly In Usd): Not Mention Expected Salary (Monthly In Usd): Not Mention

Additional Skills :

Material Control, Requisition for material, Follow progress of purchase order. Receive material in warehouse stock, Place material in warehouse, Issue materials. Return stock to warehouse, Material return to vendor with Procurement Incident Report, Inventory Control, cyclical inventory of stock. Maintain the Physical inventory in the warehouse, Maintain Inventory control system. Maintain logs registers. Submit monthly report of warehouse transactions. Submit periodic report of inventory dollar value. Complete transaction documents. Communicate and coordinate with all departments. Plans and performs work that involves ordering, receiving, inspecting, returning, unloading, shelving, packing, labeling, pricing, delivering, and maintaining a perpetual inventory of forms, office supplies, and various types of Misc Items. Keeps records to maintain inventory control, cost containment and to assure proper stock levels. Operating Computer Based Inventory Control System & Maintenance Management System. Petty Cash Handling, PPE Issue, Rig Move Load Record. Major Maintenance Record and updating.

## Additional Information :

TRAININGS • First Aid Level 1 and 2 • Hazard Identification Level 1 & 2 • Schlumberger Injury Prevention Program (SIPP) Level 2 • Vehicle Passenger • Extreme Climate Hot • Information Security Level 2 • Permit to Work • Personal Security Level 1 • HSE Level II.