



Falcon Multi Services Ltd
201, Creado, Juhu Chruch Road, Juhu Mumbai 400049

Personal Information

Candidate id	6504
Name	Sunil Madhukar Gadkari
Date of Birth	1975-12-22
Salary (in USD)	2800/Per Month
Industry	Finance & Accounting
Sub Industry	ESG
Nationality	India
Primary Language	English, Hindi,
Secondary Language	
Total Years of Experience	27

Additional Information

Roles and Responsibilities	Additional Skills/Certification
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• Handling procurement for EPC Power projects includes market study, Inviting quotations, Techno commercial evaluation of each offer, Preparation of comparative statements, Techno commercial discussion with all the suppliers & finalization of supplier. • Preparing Purchase Orders in SAP after finalizing the supplier/contractors • Coordination with the supplier and client for Factory/ onsite inspection & timely delivery of the material on site. • Coordinating with site people for timely billing of supplied material and executed work. Resolve the site issues related to client billing. • Following up with the client for bill processing & timely realization of payment. Co-ordinate with clients regarding documentation of completed projects, Bank Guarantee Reduction, BG Extension and Submission of BG. • Preparing MIS Reports like payment collection forecast against actual Accounts receivable Aging. • Maintaining cash register in ERP, making Cash voucher payments, coordinating with project site for cash expenses. • Coordinating with suppliers & CCF agents for clearing of material from the port & delivering at site on time. • Preparing and processing of project closer proposals like Quantity Variation proposal, Price Variation proposal and Interim Penalty & Liquidated Damages waiver proposals. Preparing final Invoice & closer proposal for the projects. • Drafting communication letters to clients on various commercial issues like Bank Guarantee Reduction, BG Extension, Submission of BG & Submission of Invoices, Project closer proposals, statutory form follow up etc. • Championed in assembling and leading high-performance teams that deliver value at each stage of the process. Skilled at unleashing creative potential through team empowerment in a high-accountability structure. • Motivated self-starter, able to quickly grasp issues and attend to detail while performing multiple tasks within fast-paced environments. Logical and analytical bent of mind with strengths to perceive beyond the obvious. I am a team player with outstanding communication and interpersonal skills and highly successful in building relationships with key decision makers.

Techno commercial, AR & AP, Purchase, Project Accounting, Project closers.

Education Summary

Course	University	Passing Year	Country
Diploma in Industrial Electronics	Board of Technical Education, Mumbai.	1996	India
MBA Finance	Indian Management Study & Research Centre, Mumbai	2014	India

Career Summary

Position	Employer	Country	From	To
Sr. Commercial Executive	KEC International Ltd	Saudi Arabia	10/2021	
Sr. Commercial Executive	KEC International Ltd	Nigeria	12/2019	10/2021

Position	Employer	Country	From	To
Asst. Manager Purchase	Ashoka Buildcon Ltd	India	12/2017	12/2019
Manager- Commercial & Accounts	Membrane Filters (I) Pvt. Ltd.	India	09/2017	12/2017
Project Coordinator	Powertech Equipment	India	12/2016	08/2017
Commercial Executive	KEC International Ltd	Saudi Arabia	04/2015	10/2016
Commercial Executive	Ashoka Buildcon Ltd	India	10/2014	04/2015
Commercial Officer	Jyoti Structures Limited	India	10/2011	09/2014
Commercial Officer	ABB Ltd. (Mumbai) (On Third Party Contract)	India	05/2006	09/2011
Working Partner	Powertech Equipments	India	11/1999	05/2006
Purchase Officer	Aditi Industries	India	07/1996	09/1998

[To View Contact Number, Kindly drop an email to hr6@falconmsl.com](mailto:hr6@falconmsl.com)