



**Falcon Multi Services Ltd**  
201, Creado, Juhu Chruch Road, Juhu Mumbai 400049

## Personal Information

<b>Candidate id</b>	6657
<b>Name</b>	Abdul Majeed Khan
<b>Date of Birth</b>	1986-04-04
<b>Salary (in USD)</b>	3600/Per Month
<b>Industry</b>	Drilling / Rig
<b>Sub Industry</b>	Rig Welder
<b>Nationality</b>	Pakistan
<b>Primary Language</b>	English,
<b>Secondary Language</b>	Hindi,
<b>Total Years of Experience</b>	10

## Additional Information

Roles and Responsibilities	Additional Skills/Certification
<p>* Radio communication with Supply vessels and Helicopter poilets. * Watch keeping . * Administrative support to Rig crew. * Manage crew change and prepare the list. * Maintaining POB and Payroll attendance of employees. * Test and checking all Radio communication equipment. * Checking weather forecast of daily basis. * Checking wind speeds 4 times per day. * Troubleshooting GMDSS system. * Assign room allocation to onboard crew. * Preparation of passenger manifests during crew change. * Arrange hotel booking, flight tickets and transportation for sign on/off crew. * Watch of Heli Deck. * Update Radio logbook on daily basis. * Send and receive emails using outlook. * Share Radio messages with concerned personnel. * Update T-Cards for onboard personnel. * Assisting Safety officer during safety drills. * Book safety trainings for Rig crew and update their records.</p>	<p>* Computer skills MS word, Excel, SAP, RimDrill etc. * HSE knowledge. * GMDSS certificate. * Liberian Endorsement certificate. * NEBOSH IGC certificate. * BOSIET.</p>

## Education Summary

Course	University	Passing Year	Country
Master Degree	Gomal University	2010	Pakistan

## Career Summary

Position	Employer	Country	From	To
Radio Operator	ADES Saudi Limited	Saudi Arabia	06/2023	06/2025
Radio Operator	ADNOC Drilling UAE	United Arab Emirates	06/2014	07/2020

[To View Contact Number, Kindly drop an email to hr6@falconmsl.com](mailto:hr6@falconmsl.com)