



FALCON®
MULTI SERVICES LTD

Falcon Multi Services Ltd

201, Creado, Juhu Chruch Road, Juhu Mumbai 400049

Personal Information

Candidate id	6670
Name	Rahul Prakashbhai Patel
Date of Birth	1992-04-18
Salary (in USD)	2000/Per Month
Industry	Procurement & Construction
Sub Industry	Construction Superintendent
Nationality	India
Primary Language	Hindi,
Secondary Language	English,
Total Years of Experience	6

Additional Information

Roles and Responsibilities	Additional Skills/Certification
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? Supervise material receipt from vendor, ensuring safe unloading placement in assigned location as per HSE standard. ? Carry out initial checks on received materials for verification of items as per purchase order and Material Requisition and checking the quantity as mentioned in Delivery Order. ? Co-ordinate with Project QA/QC team for technical verification of items and associated documentation. ? Preparing all receiving and inspecting documentation. ? Process MDR (Material discrepancy report) for the material received without Mill certificate, damage and discrepancies in quantity. ? Check the all documents-Material Test certificate, Warranty certificate available with material delivery. ? Arranging all material bin wise and tagging material with material code. ? Obtain and maintain original and soft copies of lifting equipment certificate received from manufacturer and / or 3rd party inspection agency. ? Prepared GRN timely after inspection of material to achieve KPI and ensure all required documents shall be attached with GRN. ? Issuing the materials to the end user against material reservation. ? Picking and arranging 14 days scheduled materials and deliver to work site as per assigned location by planner. ? Follow batch management and FIFO method while picking chemical items from the location. ? Follow QG Life saving rules and LMRA (Last Minute Risk Assessment) before perform any task.

? Store inventory Management ? IMIST (International Minimum industry Safety Training) ? Chemical Handling ? Control of Substances Hazardous to Health ? Safety Watch

Education Summary

Course	University	Passing Year	Country
B.com	Veer Narmad South Gujarat University	2013	India

Career Summary

Position	Employer	Country	From	To
Warehouse Keeper	Lemprell Energy LLC	United Arab Emirates	04/2024	09/2025

[To View Contact Number, Kindly drop an email to hr6@falconmsl.com](mailto:hr6@falconmsl.com)