



**Falcon Multi Services Ltd**  
201, Creado, Juhu Chruch Road, Juhu Mumbai 400049

## Personal Information

<b>Candidate id</b>	6670
<b>Name</b>	Rahul Prakashbhai Patel
<b>Date of Birth</b>	1992-04-18
<b>Salary (in USD)</b>	2000/Per Month
<b>Industry</b>	Procurement & Construction
<b>Sub Industry</b>	Construction Superintendent
<b>Nationality</b>	India
<b>Primary Language</b>	Hindi,
<b>Secondary Language</b>	English,
<b>Total Years of Experience</b>	6

## Additional Information

<b>Roles and Responsibilities</b>	<b>Additional Skills/Certification</b>
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? Supervise material receipt from vendor, ensuring safe unloading placement in assigned location as per HSE standard. ? Carry out initial checks on received materials for verification of items as per purchase order and Material Requisition and checking the quantity as mentioned in Delivery Order. ? Co-ordinate with Project QA/QC team for technical verification of items and associated documentation. ? Preparing all receiving and inspecting documentation. ? Process MDR (Material discrepancy report) for the material received without Mill certificate, damage and discrepancies in quantity. ? Check the all documents-Material Test certificate, Warranty certificate available with material delivery. ? Arranging all material bin wise and tagging material with material code. ? Obtain and maintain original and soft copies of lifting equipment certificate received from manufacturer and / or 3rd party inspection agency. ? Prepared GRN timely after inspection of material to achieve KPI and ensure all required documents shall be attached with GRN. ? Issuing the materials to the end user against material reservation. ? Picking and arranging 14 days scheduled materials and deliver to work site as per assigned location by planner. ? Follow batch management and FIFO method while picking chemical items from the location. ? Follow QG Life saving rules and LMRA (Last Minute Risk Assessment) before perform any task.

? Store inventory Management ? IMIST (International Minimum industry Safety Training) ? Chemical Handling ? Control of Substances Hazardous to Health ? Safety Watch

## Education Summary

Course	University	Passing Year	Country
B.com	Veer Narmad South Gujarat University	2013	India

## Career Summary

Position	Employer	Country	From	To
Warehouse Keeper	Lemprell Energy LLC	United Arab Emirates	04/2024	09/2025

[To View Contact Number, Kindly drop an email to hr6@falconmsl.com](mailto:hr6@falconmsl.com)