



**Falcon Multi Services Ltd**  
201, Creado, Juhu Chruch Road, Juhu Mumbai 400049

## Personal Information

<b>Candidate id</b>	6793
<b>Name</b>	Royston Crasto
<b>Date of Birth</b>	2000-11-16
<b>Salary (in USD)</b>	3800/Per Month
<b>Industry</b>	Procurement & Construction
<b>Sub Industry</b>	Warehouse Person
<b>Nationality</b>	India
<b>Primary Language</b>	English,
<b>Secondary Language</b>	Hindi,
<b>Total Years of Experience</b>	6

## Additional Information

<b>Roles and Responsibilities</b>	<b>Additional Skills/Certification</b>
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-Managed end-to-end procurement processes, including vendor quotations, purchase requisitions, PO issuance, and goods receipt (GR) processing. -Coordinated with vendors, contractors, and internal teams to ensure timely delivery of materials, critical consumables, and spare parts. -Oversaw inventory management, including stock movements, bin location tracking, stock transfers, and usage monitoring. -Conducted physical stock counts and supported annual inventory audits, ensuring compliance with company policies and safety standards. -Coordinated freight, shipping, and equipment mobilization according to project schedules. -Maintained accurate material registers, inventory trackers, and procurement reports for data accuracy and traceability. -Managed multi-store operations, material tagging, storage, and system updates. -Ensured safe handling and storage of hazardous materials, complying with safety and regulatory standards. -Supported budget control, emergency procurement, and cost-effective material sourcing. -Provided timely updates and reports to management, ensuring alignment with operational objectives.

-CISCP/ CISCM -Project Procurement Strategy and Management -Strategic Sourcing and Vendor Management -Negotiation - Procurement Planning -Risk Management (Supplier & Contract) -Analytical Thinking -Supplier Relationship Management (SRM) -Pricing Analysis.

## Education Summary

Course	University	Passing Year	Country
Supply Chain Management	Intellectual Institute Management & Technology, New Delhi. (IIMT)	2020	India

## Career Summary

Position	Employer	Country	From	To
Buyer, Material Man & Rig Administration	ENSIGN Energy Bahrain Drilling Spc.	Bahrain	11/2022	07/2025
Storekeeper	Carnival Uk, P&O Cruises.	United Kingdom	07/2022	10/2022
Material Coordinator	Mumbai High Field- ONGC Ltd,	India	01/2020	11/2021

[To View Contact Number, Kindly drop an email to hr6@falconmsl.com](mailto:hr6@falconmsl.com)