



FALCON®
MULTI SERVICES LTD

Falcon Multi Services Ltd

201, Creado, Juhu Chruch Road, Juhu Mumbai 400049

Personal Information

Candidate id	7015
Name	Muhammad Arief Budiman
Date of Birth	1983-05-19
Salary (in USD)	666/Per Month
Industry	Oilfield Services
Sub Industry	
Nationality	Indonesia
Primary Language	English,
Secondary Language	
Total Years of Experience	20

Additional Information

Roles and Responsibilities	Additional Skills/Certification
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- Material monitoring RIG based on contract PT. Pertamina Hulu Rokan & PT. Pertamina Drilling Service Indonesia - V&V material invoices PT. PDSI - Analyze the material procedure & over capping consumption fuel RIG project IDESS - Monitoring and reporting movement of company and PHR asset such as VSD, Trafo, Switchboard, Panel Distribusi, ESP units - Create Purchase Request to Purchasing and monitoring the process until PO is created - Coordination with purchasing team in order material supply on schedule to warehouse - Negotiated with Suppliers based on quotations price list - Create Purchase Orders based on Purchase request from Warehouse - Expanded good relation with suppliers - Maximizing shipment deliver to customers - Managed any transaction money transfer to Finance - Maintain for any asset company in Fleet - Customer oriented to avoid complain - Ensure the procedure went well and true K3 - Ensure the storage and retrieval of items in accordance - Coordinating warehouse operations report - Ensure administrative activities went well and correctly - Monitoring and order construction materials for Stasiun Pengisian Bulk Elpiji project in Pekanbaru, Rengat, and Duri - Control document related material supplies in and out - Monitored Field Service Consumables - Monitored and control of lifting belt usage - Key person for OFS Store (Warehouse Management System) implementation. - Monitored Fuel Diesel stock - Having a job to control & reordering stock of local supplies / consumables - Having a job to control Chemicals Storage Items. Having a job to control of Personal Protective Equipment (PPE) - Control document related material supplies in and out - Issue & Receive material new or salvage - Doing cycle count - Involved of Physical Inventory - Maintain stock cards and part numbers material

1. Inventory Management
2. Occupational safety & health
3. Warehouse Operation Excellence
4. Toefl
5. Forklift Operator

Education Summary

Course	University	Passing Year	Country
Bachelor Degree	Muhammadiyah University of Riau	2016	Indonesia

Career Summary

Position	Employer	Country	From	To
Sr materialman	Pertamina Maintenance & Construction	Indonesia	08/2024	10/2025

[To View Contact Number, Kindly drop an email to hr6@falconmsl.com](mailto:hr6@falconmsl.com)