



**Falcon Multi Services Ltd**  
201, Creado, Juhu Chruch Road, Juhu Mumbai 400049

## Personal Information

<b>Candidate id</b>	7015
<b>Name</b>	Muhammad Arief Budiman
<b>Date of Birth</b>	1983-05-19
<b>Salary (in USD)</b>	666/Per Month
<b>Industry</b>	Oilfield Services
<b>Sub Industry</b>	
<b>Nationality</b>	Indonesia
<b>Primary Language</b>	English,
<b>Secondary Language</b>	
<b>Total Years of Experience</b>	20

## Additional Information

<b>Roles and Responsibilities</b>	<b>Additional Skills/Certification</b>
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- Material monitoring RIG based on contract PT. Pertamina Hulu Rokan & PT. Pertamina Drilling Service Indonesia - V&V material invoices PT. PDSI  
 - Analyze the material procedure & over capping consumption fuel RIG project IDESS - Monitoring and reporting movement of company and PHR asset such as VSD, Trafo, Switchboard, Panel Distribusi, ESP units - Create Purchase Request to Purchasing and monitoring the process until PO is created - Coordination with purchasing team in order material supply on schedule to warehouse - Negotiation with Suppliers based on quotations price list - Create Purchase Orders based on Purchase request from Warehouse - Expanded good relation with suppliers - Maximizing shipment deliver to customers - Managed any transaction money transfer to Finance - Maintain for any asset company in Fleet - Customer oriented to avoid complain - Ensure the procedure went well and true K3 - Ensure the storage and retrieval of items in accordance - Coordinating warehouse operations report - Ensure administrative activities went well and correctly - Monitoring and order construction materials for Statiun Pengisian Bulk Elpiji project in Pekanbaru, Rengat, and Duri - Control document related material supplies in and out - Monitored Field Service Consumables - Monitored and control of lifting belt usage - Key person for OFS Store (Warehouse Management System) implementation. - Monitored Fuel Diesel stock - Having a job to control & reordering stock of local supplies / consumables - Having a job to control Chemicals Storage Items. Having a job to control of Personal Protective Equipment (PPE) - Control document related material supplies in and out - Issue & Receive material new or salvage - Doing cycle count - Involved of Physical Inventory - Maintain stock cards and part numbers material

1. Inventory Management  
 2. Occupational safety & health  
 3. Warehouse Operation Excellence  
 4. Toefl  
 5. Forklift Operator

## Education Summary

Course	University	Passing Year	Country
Bachelor Degree	Muhammadiyah University of Riau	2016	Indonesia

## Career Summary

Position	Employer	Country	From	To
Sr materialman	Pertamina Maintenance & Construction	Indonesia	08/2024	10/2025

[To View Contact Number, Kindly drop an email to hr6@falconmsl.com](mailto:hr6@falconmsl.com)