



FALCON®
MULTI SERVICES LTD

Falcon Multi Services Ltd
201, Creado, Juhu Chruch Road, Juhu Mumbai 400049

Personal Information

Candidate id	7940
Name	Noor Hudzaifah bin Pawit
Date of Birth	1982-06-19
Salary (in USD)	5500/Per Month
Industry	Production
Sub Industry	Catering
Nationality	Malaysia
Primary Language	English,
Secondary Language	
Total Years of Experience	23

Additional Information

Roles and Responsibilities	Additional Skills/Certification
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Asset Support: As part of the operation team, ensure safe working conditions and adequate stock of critical materials. Act as a liaison between offshore and Supply Base teams, guaranteeing adherence to company guidelines. Expedite outstanding materials from Work Orders to Purchase Orders and pending vendor deliveries. Understand compliance requirements set by Petronas and EMEPMI, especially regarding tendering and procurement processes. Review Asset Critical Equipment listings daily to prioritize work. Conduct weekly checks on open RQs with the procurement team and coordinate documentation for material purchases. Knowledgeable in technical specifications and production processes to enhance material distribution. Manage source inspections for Ball Valve Price Agreements, ensuring compliance with MPDS. Participate in the procurement process from bidding to Purchase Order issuance. Liaise with vendors for parts inclusion in BOM. Prepare monthly performance reports for stakeholders and coordinate logistics for material transport, both to offshore platforms for maintenance and to vendor shops for repair

- SAP - Microsoft Office - Material management

Education Summary

Course	University	Passing Year	Country
Hotel Management	Polytechnic Johor Bahru	2005	Malaysia

Career Summary

Position	Employer	Country	From	To
Material Coordinator	Exxonmobil Malaysia	Malaysia	06/2016	03/2025

[To View Contact Number, Kindly drop an email to hr6@falconmsl.com](mailto:hr6@falconmsl.com)